

Meeting: **Otterpool Park LLP - Members/Owners**
Date: **19 December 2023**
Time: **2.00 pm**
Place: **Boulogne Room - Civic Centre Folkestone**

To: **Council Representatives:**

Councillor Jim Martin, Susan Priest (Chief Executive), Ewan Green (Director Otterpool Park Development Company Limited, and Director of Place), Lydia Morrison (Interim S151 Officer and Director of Corporate Services), Amandeep Khroud (Assistant Director), and Jemma West (Committee Services)

Otterpool Park LLP representatives:

Councillors Connor McConville and Rebecca Shoob, Peter Wignall (Democratic Services Advisor), Gary Ridgewell (Interim Managing Director) and Dinah Roake, Sallyanne Logan and John Bunnett (Non Executive Directors).

1. **Apologies for absence**
2. **Declarations of interest**
3. **Minutes**

To agree as a true record the minutes of the meeting held on 30 August 2023.

4. **Transition plan**

To receive an update on the appointment of an Interim Managing Director.

To receive an update the development of a transition plan.

5. **Finance update**

Queries about the agenda? Need a different format?

Contact Jemma West – Tel: 01303853369
Email: committee@folkestone-hythe.gov.uk or download from our
website
www.folkestone-hythe.gov.uk

To receive the 2022-23 audited accounts for Otterpool LLP and Otterpool Development Company Ltd.

6. **Strategic Risk**

To receive an update on the FHDC Corporate Risk Register in relation to Otterpool Park.

7. **Any other business**